|  |  |
| --- | --- |
|  | **Monaghan Collegiate School** **Application Form** **Form 1****2021-2022**Corlatt, Monaghan, County Monaghan.Telephone 00353 47 82060 or 00 353 47 82405 Email:mcsadministrator@monaghancollegiateschool.ie |
| **Section 1a: Student Information** |
| Surname  |  |
| Christian Names |  |
| Date of Birth  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |

 DD MM YY | Gender | Male | [ ]  | Female | [ ]  |
| PPS No. |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |

 |
| Nationality |  |
| Country of Birth |  |
| Religious Denomination |  |
| Name of present primary school |  |
| Address of present school |  |
| Name of previous primary schools attended (if applicable) |  |
|  |
| **Section 1b: Family Information** |
| Father’s Name |  | Mother’s Name |  |
| Father’s Address |  | Mother’s Address |  |
| MobileNumber |  | MobileNumber |  |
| Work Number |  | Work Number |  |
| Email address |  | Email address |  |
|  |  | Mother’s Maiden Name |  |
| **Section 1c: Connections to Monaghan Collegiate School** |
| Did either Parent/Guardian attend Monaghan Collegiate School?  | Yes [ ]  No [ ]  |
| Name of parent who attended Monaghan Collegiate School(Only specify one name) |  |
| Date of attendance |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  To  |  |  |  |  |  |  |

 MM YY MM YY |
| Did either grandparent attend Monaghan Collegiate School?  | Yes [ ]  No [ ]  |
| Name of grandparent who attended Monaghan Collegiate School(Only specify one name) |  |
| Date of attendance |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  To  |  |  |  |  |  |  |

 MM YY MM YY |
|  |
| **Consent & Agreement Section: to be signed by Parents/Guardian of child.** |
| Please note: Personal data which the Department asks post-primary schools to furnish via the ‘Annual Post Primary October return/examination entries’ process requires your written consent for your child’s school to record this information and for the school to forward this information to the Department for purposes outlined in circular 0047/2010, a copy of which is available at [www.education.ie](http://www.education.ie). 1. I consent for Personal Data for the School’s October Return to be returned to the Department of Education & Skills.
2. I give permission for a representative of the School to contact my child’s present school to access their academic records and relevant professional reports as required.

 **All data is treated in accordance with The eight rules of Data Protection, based on the Data Protection Acts*** + 1. Obtain and process information fairly
		2. Keep it only for one or more specified, explicit and lawful purposes
		3. Use and disclose it only in ways compatible with these purposes
		4. Keep it safe and secure
		5. Keep it accurate, complete and up-to-date
		6. Ensure that it is adequate, relevant and not excessive
		7. Retain it for no longer than is necessary for the purpose or purposes
		8. Give a copy of his/her personal data to that individual on request
1. I/we hereby apply for the admission of the above pupil to Monaghan Collegiate School. If he/she is admitted I/we agree:
	1. To be bound by the School rules, regulations & policies.
	2. To be personally responsible for all school fees and extras as invoiced.
	3. To ensure that our child fully respects the ethos of the school.
	4. To our child’s photograph being taken in school, used in school records and for necessitous school publicity.

**Should any biographical details change in the course of the year please inform the school of the change of details.** **A deposit €100 is required on the acceptance of a place at the school.** |
| Signed |  | Signed |  |
| Print Name |  | Print Name |  |
| Relationship to Applicant |  | Relationship to Applicant |  |
| Date |  | Date |  |
|  |
| **Application must be returned with the following:** |
| 1. Birth Certificate – original document will be returned. (English translation if applicable)
2. Two passport photos – with the child’s name on the back of the photos.
3. A copy of any relevant educational assessments (if applicable)
 |
| **Transport:** |
| School Transport is available for pupils living in excess of 4.8 km from the School. There is a fee payable to Bus Eireann for this service. Please contact Bus Eireann for information. |
| For Office Use |
| *Date application received* |  | *Deposit received* |  | *Photographs* |  |
| *Birth Cert received* |  | *School Reports* |  | *SEC Grant forms issued* |  |
| *School reply form*  |  | *Ed/Psych reports* |  | *School Support Scheme issued* |  |