



Monaghan Collegiate School

Policy on Overseas students

1. **Rationale:** This policy is designed to guide the provision of education and care for students with a home address overseas and to ensure that the students have as meaningful experience as possible.
2. **Recruitment:** The school welcomes students from all over the world and seeks to recruit about twenty students each year.
 - a. Places for international students are dependent on the number of students in the desired year group and the resources to teach that year group.
 - b. Only in exceptional circumstances will students be placed in year groups other than 4th form and 5th form.
 - c. Students are expected to be placed in school by an Agency,
 - i. The Agency or its representative act as the guardian of the child.
 - ii. The Agency is responsible for ensuring that that host parents are Garda vetted.
 - d. Only in exceptional circumstances will students be placed privately.
 - i. The student's family is responsible for ensuring that the host parents are Garda vetted.
 - ii. Host parents appointed by the family must be the significant adult in the life of the student and act as their guardian.
 - e. Students who change host parent must immediately contact the school office; failure to do so may result in their place being withdrawn.
3. **Rules:** On acceptance of a place at Monaghan collegiate School, the student agrees to abide by the rules of the school and to accept the ethos of the school.
4. **Reports:** There are two main reports issued each year
 - a. After the mid-year examinations at the end of January reports will be issued in mid-February
 - b. And after the end of year examinations in May reports will be issued in mid-June.Reports issued by the school **will not be changed** to meet specific national requirements.
Students must consult the school before booking flights home.
5. **Finance:**
 - a. All school fees must be paid before visa documentation is completed.
 - b. Debts incurred or monies owed must be cleared before the end of year report is issued.