

	Monaghan Collegiate School Code of Behaviour
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Code of behaviour

1. Behaviour and Ethos

In Monaghan Collegiate School's ethos it states that "the school is committed to providing for the welfare (spiritual, moral, cultural, mental and physical) of all our pupils in an inclusive and caring environment, and to the development of mutual respect and toleration grounded in an ethos of Christian compassion."

Our code of behaviour is developed with that ethos statement in mind and based on the NEWB document "*Developing a Code of Behaviour: Guidelines for Schools.*"

The core value of respect is at the center of the "School Code" as stated:

Monaghan Collegiate School Code

As a student of Monaghan Collegiate School I must show **RESPECT** for:

1. My Peers by:
 - Allowing them the opportunity to do their work without interruption.
 - Appreciating the differing points of view of other students
2. My school by:
 - Behaving properly in and out of class
 - Taking care with school property
3. My teachers by:
 - Listening carefully to the teacher's instructions.
 - Preparing for class and being on time.
 - Producing work to the best of my ability.
4. Myself by:
 - Wearing my school uniform in a neat and tidy manner.
 - Taking care of the language that I use.
 - Always giving of my best.

All of the stakeholders in the school community have a role in promoting good behavior. While it is taken that positive and cooperative behaviour is the norm, positive reinforcement of such behavior, by complimenting or noting is always useful in underscoring the atmosphere of respect that we are trying to develop. Honesty should also be complimented where possible.

Affirming and supporting good behaviour

The school and its teachers will use the following methods to reward students for upholding the school's Code of Behaviour:

- Verbal praise of student by teacher, SNA, Year Head, Deputy Principal and Principal.
- Leadership role given to student E.g. Head Boy/Girl, Prefects, Student Council, Team captain
- Responsibility given to assist at school events e.g. Open Evening, Induction Day, perform with School Choir
- Achievements highlighted on Electronic Notice boards
- Achievements highlighted on the school's social media platforms and local media
- Prize day awards recognising student Academic and Sporting achievements
- Display of student work

1. Students

Students should:

- Act at all times with courtesy and consideration, both inside and outside the classroom,
- Know, understand and obey the School Code,
- Promote an inclusive learning environment within school.
- Follow the instructions of staff,
- Observe all safety precautions,
- Keep the school and its precincts tidy and corridors free of bags and clutter.
- Only eat in prescribed areas,
- Bring the Homework Journal to all classes ensuring that it is checked and signed on a weekly basis by a parent or guardian.
 - Where the student is in detention they must bring their journal to detention and get it signed by their parent/guardian that evening.

2. Parents

Parents should:

- Extol the benefits and virtues of a good education and the importance of school in achieving such,
- Ensure good attendance of their child at school and full cooperation with the notes system when an absence is unavoidable,
- Support the school within the parameters of fairness, encouraging their son/daughter to give of their best at all times.

3. School

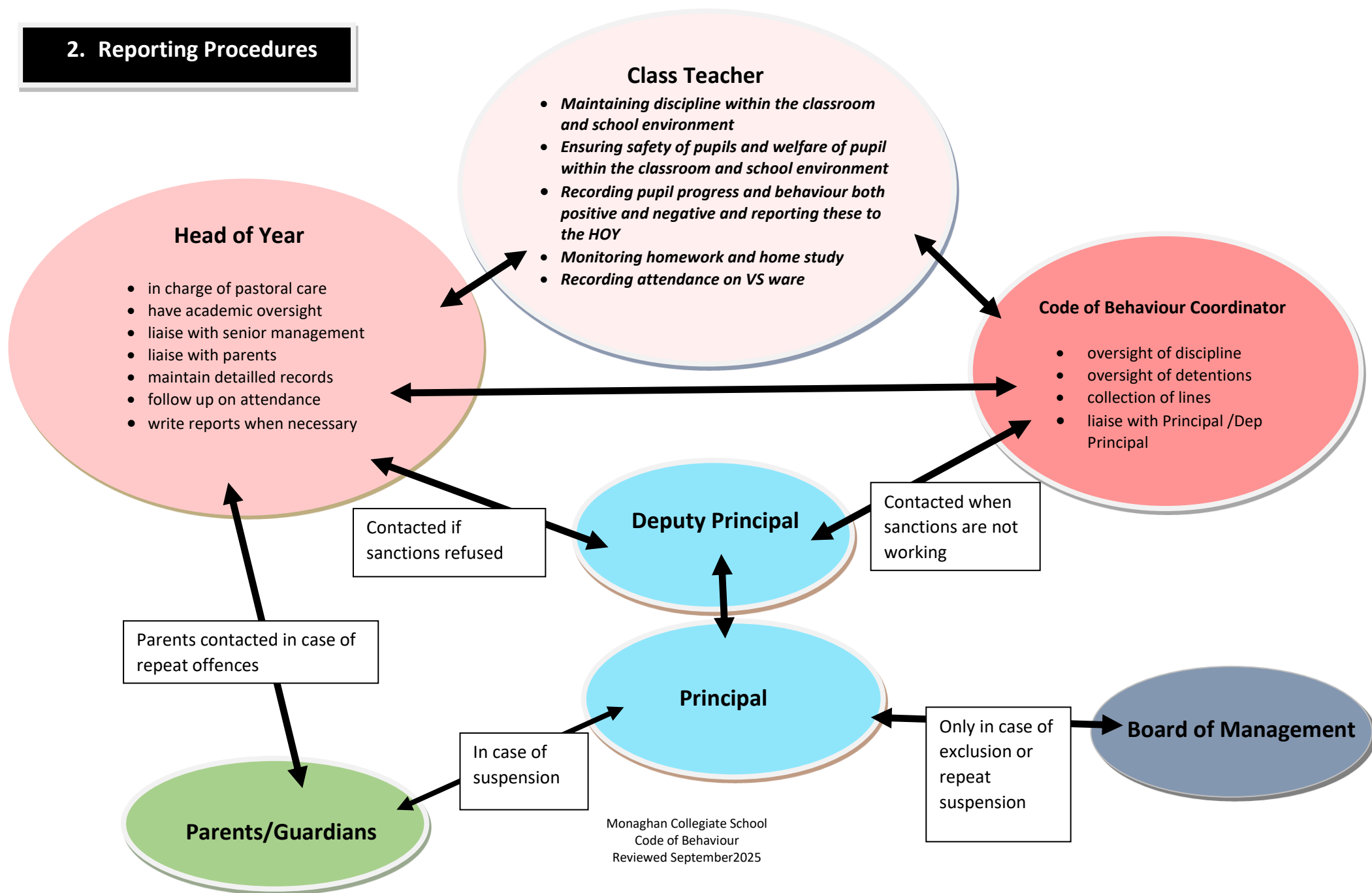
School should:

- Help students to develop personal moral values,
- Help students to develop self-discipline, respect for others, forgiveness and generosity of spirit,
- Model the behaviour and mutual respect, which is expected from students.
- Set clear boundaries and rules for students,
- Recognise and affirm good behaviour,
- Work with the students and their parents to implement the code of behaviour.

Within the classroom setting the teacher should:

- Have high expectations of students in the lesson (high challenge, low stress),
- Have a rationale for the seating plan,
- Insist on good behaviour consistent with the School Code.
- Deliver effective learning, teaching and assessment strategies
- Set homework in accordance with the homework policy and link homework to the lesson or scheme of work objectives,

2. Reporting Procedures



3 Intervention and Sanctions

Dealing with inappropriate Behaviour

- **Consistency and fairness are central in the application of sanctions, with the teachers having the latitude to apply common sense to each situation “balancing justice and mercy”.**
- **Senior staff will deal with misdemeanours of a more serious nature.**
- **The Principal may review punishments set and may alter the punishment if necessary or appropriate.**

The school has a joint system of lines or lunchtime detentions for breaches of the School Code.

Lines Implementation System

Staff may impose sanctions in the form of Lines as indicated below or by putting the student in supervised lunchtime detention, (lunchtime Detention will take place in Room 3 from 1.25 pm to 1.50 pm). In both cases, the student’s name and offence will be entered in the appropriate book in the staff room with lunchtime detention recorded on VS Ware as well. The lines will be collected after assembly by the Code of Behaviour Coordinator (Mr Pollock), and likewise the work from Lunchtime Detention collected in by the teacher on duty.

BEHAVIOUR LINE

If a pupil is not appropriately behaved the following line should be given and collected by the Head of Discipline at Assembly.

A pupil attending Monaghan Collegiate School is expected to behave and treat fellow pupils, staff and visitors in a polite, courteous, responsible manner at all times. This is highlighted in the School Behaviour Code.

Pupils are expected, both inside and outside school, to act at all times with courtesy and consideration, and in a manner which brings credit to themselves and the school.

Pupils are expected to keep the school and its precincts tidy and free of litter.

Pupils will at all times:

- (a) follow the instructions of staff**
- (b) observe all safety precautions in practical work and games**
- (c) adhere to the rules of movement around the school**

Pupils must not enter any part of the school grounds or buildings that are designated “out of bounds”.

School uniform must be worn in school hours, on the journey to and from school, and on other occasions as directed by the staff.

A high standard of personal appearance is expected at all times. The school reserves the right to refuse admission to the school if uniform is inappropriate.

Level of Intervention/Sanction

Level 1 – Initial sanctions as part of classroom management.

Such sanctions are immediate and for the correction of low-level misdemeanours within the classroom environment. The teacher may:

- Keep a record of work not completed on time. Three missed pieces of homework will result in a lunchtime detention.
- Put students in a personal detention so that the student may complete work missed due to their poor behaviour.
- Put students in a personal detention so as to complete an imposition incurred due to bad behaviour.

Level 2 – School Management sanctions.

The lines system operates outside the classroom management practices of the individual teacher.

Up to three lines may be given for such offences as

- inappropriate uniform
- lateness
- chewing gum
- unruliness in the corridor
- Any other misbehaviour at the discretion of the teacher.

Lines will be collected in assembly the day after they are given. Failure to do lines will automatically lead to them being doubled. Further failure to complete the imposition will result in detentions.

An accumulation of lines will also result in detention.

Level 3 – School Management sanctions

Teachers may place students in lunchtime detention for a variety of reasons such as:

- An accumulation of lines
- Persistent failure to complete required work in class
- Persistent failure to complete homework
- Disruptive behaviour in class
- Rudeness likely to offend
- Use of mobile phone outside of designated usage times.
- Other misdemeanours considered serious by the Year Head or Senior Management.

Failure to attend lunchtime detention will result in the number of detentions being doubled.

A student will be placed in after school detention:

- for missing class, but staying at school (1 after school detention)
- leaving school without permission (2 after school detentions)
- for reaching 5 lunchtime detentions and 3 further detentions. At 5 detentions a student will be placed on daily report. At 8 detentions parents will be invited in to meet the Principal and Deputy Principal to discuss remedial action.
- any other misbehaviour considered serious enough by the Principal/Deputy Principal.

After school detention takes place on Wednesdays from 1.30pm to 3.00pm.

Level 3 – School Management Intervention

- The Year Head may place a student on a customised report to track particular aspects of a student's work or classroom behaviour
- The Year Head may arrange a meeting with the parent/guardian and/or refer the student to the Senco (Mrs Graham) for further support

Level 4 – Principal/Deputy Principal’s sanction.

Suspension is a very serious sanction and is used most sparingly. Internal withdrawal may also be used at the discretion of the Principal/Deputy Principal.

There are a number of offences that will automatically incur a period of suspension. These include:

- Swearing at a teacher or giving a teacher serious verbal abuse
- Hitting someone with malicious intent
- Touching someone in an inappropriate or sexual manner
- Smoking, vaping, drinking alcohol or intent to do so in school uniform or on the school premises
- Such behaviour as would bring the good name of the school into disrepute
- A culmination of misbehaviour or failure to follow the instruction of the Principal/Deputy Principal
- Any other misbehaviour considered serious enough by the Principal/Deputy Principal.

Level 4 – Principal/Deputy Principal’s intervention

- The Principal/Deputy Principal may arrange a meeting with the parent/guardian to discuss issues arising, and agree an appropriate plan of support.
- The Principal/Deputy Principal may seek external support where necessary.

Level 5 - Referral to the Board of Management with recommendation to exclude pupil in line with the school Suspension and Expulsion policy.

The Principal/Deputy Principal reserves the right to recommend to the Board of Management that a student should be excluded from the school. The Board of Management reserves the right to exclude any student or students whose conduct has disrupted the life of the school or threatens the rights of students, teachers or staff of the school.

This policy will be reviewed annually at the Board of Management September meeting.

Date of next review: September 2025

